**Stock Donations**

A charitable gift of stock provides an opportunity for tax savings while generously supporting Awakening Church. Electronic delivery of stock shares is the most secure and expedient delivery process available and provides efficient internal control as well as cost savings. The details below will provide you the information necessary to electronically donate shares to Awakening Church. Alternatively, stock certificates can also be transferred directly by mail.

**Notification of Donor Intent**

For the church to make proper identification of the donor and any specific funds towards which the gift of stock is being given, the donor or transferring broker must, for audit and acknowledgement purposes, provide the following information:

* Donor’s name and complete address
* Name and number of securities transferred
* Broker’s name and complete address
* Fund towards which the gift is being given (General, Benevolence, Above&Beyond, etc.)

A Stock Donation Form (attached to the end of this document) should be used to communicate this information at time of transfer, and mailed to:

 Awakening Church

 Attn: Finance Department

 PO Box 8597

 San Jose, CA 95155

Questions may be directed to the Awakening finance department at finance@awakeningchurch.com.

**Securities Delivered Electronically**

Reach out to your broker directly to determine their specific procedures for an existing contribution of stock. The following information will enable your broker to facilitate the electronic transfer:

 Brokerage:

 Charles Schwab

 Attn: Transfer Asset Team

 1958 Summit Park Drive, Suite 200

 Orlando, FL 32810

 DTC Number: 0164

 Account Number: 7471-2629

 Account Name: Awakening Church

 (Tax ID: 45-4877829)

 Customer Service: 866-435-4000 for donor inquiries

**Securities Delivered By Mail**

Please email the Finance Department at finance@awakeningchurch.com to make arrangements for providing any stock certificates directly to Awakening Church. This method will usually be accomplished by mailing your unendorsed certificate(s) and stock power form(s) via Registered Mail, in separate envelopes, to Awakening Church.

**Acknowledgement and IRS Forms**

An acknowledgement letter will be sent for the receipt of your gift. Valuation of the gift is determined by the donor and/or donor’s tax advisor. IRS publications 526 and 561 and Form 8283 should be reviewed for valuation and reporting. For gifts over the amount of $500 the donor must complete and file IRS Form 8283 with the donor’s 1040 tax filing. The form, prepared by the donor, contains a section to be completed by the donee organization.

Please print, fill out and mail to:

 Awakening Church

 Attn: Finance Department

 PO Box 8597

 San Jose, CA 95155

**Donor Information:**

Name

Address

City State Zip

E-Mail Telephone

Filling in your e-mail or phone number is optional, but it will allow us to contact you with any questions regarding your donation and will only be used for this purpose.

**Securities Gifted**

Date of Transfer

1. Number of Shares Name of Security

2. Number of Shares Name of Security

**Transferring Broker**

Name and Firm

Address

City State Zip

E-mail Telephone

**Contribution Designation** (circle one)

General Fund Benevolence Fund OTHER:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[If no selection is made by the donor(s) on this form, then the Treasurer will present the donation to the Awakening Leadership Council for designation, where the Treasurer will not identify the donor’s name or contact information.]

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| --- | --- | --- |
|  |  |  |
| Owner / Donor (please print) |  | Owner / Donor (please print) |
|  |  |  |
|  |  |  |
| Signature of Owner / Donor |  | Signature of Owner / Donor |